

Consider cutting apart and placing on a ring as a **CICO facilitator** reference guide

<p style="text-align: center;">IMPLEMENTATION GUIDE</p> <p>CHECK-IN:</p> <ul style="list-style-type: none"> • Who: _____ Where: _____ • Receive DPR for day <p>PERIODS ON DPR CARD:</p> <ul style="list-style-type: none"> • Teacher circles score for the period • Circle 2 (YES!), 1 (somewhat), 0 (next time) • Provide behavior specific feedback <p>CHECK-OUT:</p> <ul style="list-style-type: none"> • Who: _____ Where: _____ • Turn in DPR card <p>Students take their DPR with them when they leave class and return to CICO coordinator at the end of the day. Coordinator gives a copy to the student to take home for family signature.</p>	<p style="text-align: center;">THINGS TO SAY AT CHECK-IN (beginning of the day) *BE POSITIVE!!!!*</p> <p>“WOW! You’re here on time again-great!”</p> <p>“Looks like you are all set to go!”</p> <p>“It’s great to see you this morning!”</p> <p>“What a great morning!”</p> <p>“Looks like you are ready for a great day!”</p> <p>“You’re off to a good start!”</p> <p>“Thanks for coming to check-in!”</p> <p>“I like the way you said good morning!”</p> <p>“You look happy this morning!”</p> <p>“I can see you are working hard!”</p> <p>“I like how _____”</p> <p>“It’s neat how _____”</p> <p>“I am so pleased you followed directions and come to check in today.”</p> <p>“I missed you yesterday! It’s nice to see you here today!”</p>
<p style="text-align: center;">THINGS TO SAY AT CHECK-OUT (at the end of the day) *BE POSITIVIE!!!!*</p> <p>“Given your behavior, you earned...”</p> <p>“You had a great (awesome, terrific, fantastic) day!”</p> <p>“Your family will be pleased to see this card today!”</p> <p>“You are working really hard!”</p> <p>“You made your goal-Wow!”</p> <p>“It looks like things didn’t go so well today. I know you can do it tomorrow!”</p> <p>“_____ looks like a tough spot for you. I bet you can do it tomorrow.”</p> <p>“Today was a tough day. Thanks for coming to check-out.”</p> <p>“You look a little frustrated; what happened?”</p>	<p style="text-align: center;">AT THE END OF THE DAY</p> <p>CHECK-OUT:</p> <ul style="list-style-type: none"> • Return to: • Who: _____ Where: _____ • Students take their DPR with them when they leave class and return to CICO coordinator at the end of the day. Coordinator gives a copy to the student to take home for family signature

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<p>AT THE BEGINNING OF CLASS</p> <ul style="list-style-type: none"> • Student brings DPR to each class and gives to teacher to score during class • If the student doesn't give the DPR right away, ask for it • Start out by setting the expectation behavior. Consider saying: <ul style="list-style-type: none"> ○ "Thanks! Looks like you are all set to go!" ○ "Remember to show me you are responsible, respectful and safe!" ○ "You are having a great week! Keep showing me that you are safe, responsible and respectful!" 	<p>HOW TO SCORE THE DPR</p> <ul style="list-style-type: none"> • The DPR is quick and easy to score. The numbers represent how well the student met behavioral expectations. • Circle the highest number if the student displayed desired behavior as expected of other students in the class • Circle the middle number if the student needed 2 -3 reminders to meet expectations • Circle the lowest number if the student needed multiple reminders or corrections and did not meet the expectation
<p>PROVIDING FEEDBACK</p> <p>HIGHEST SCORE: Be enthusiastic! Tell the student specifically what he/she did to receive the high rating so they can continue to display the desired behavior: "Wow! I am so pleased with how you followed directions and stayed on task today. That was great being respectful and responsible!"`</p> <p>MIDDLE AND LOW SCORE: Provide brief, upbeat specific feedback. Do not criticize, use threats or offer lengthy explanations: "I noticed it was hard for you to listen and follow directions today. Tomorrow you can show me you can listen when I am talking and do what I ask you to do. I look forward to seeing you back tomorrow."</p>	<p>AT THE END OF THE TIME PERIOD:</p> <ul style="list-style-type: none"> • This is the time to show the student his/her scores and give feedback on behavior during class • Use phrases such as "Given your behavior...you earned..." This puts the ownership of the behavior on the student. • Scoring and behavior specific feedback should take a minute or less • Regardless of performance, provide behavior specific feedback, stay positive and cheerful