CICO Daily Cycle Planning Guide

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| **Location** | |
| Consistent |  |
| Minimal distraction |  |
| Accessible |  |
| What else? |  |
| **Naming** | |
| What positive imagery does the team want to create for CICO?  What are some naming considerations? | |
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| PROGRAM DESIGN | **Completed** |
| * An intervention coordinator is identified. |  |
| * A facilitator(s) who is positive and well-liked by students and has a flexible schedule at the beginning and end of the day is identified and trained to provide daily check in and check out. |  |
| * At least one substitute has been identified for each identified facilitator in case they are absent. |  |
| * A consistent location for daily check-in and for daily check-out is designated. |  |
| * Your school’s name for the Check-In, Check-Out intervention is determined. |  |