Action Plan #2: Data-Informed Decision Making: Analyzing and evaluating student data to inform educational decisions around instruction, intervention, allocation of resources, development of policy, movement within a multi-level system, and disability identification

# Feature 2.A (Managing the collection and analysis of data effectively and efficiently at all levels)

Phase of Implementation (check one)

* Exploration: The DLT explores and adopts a data system(s) that allow(s) access to data around multiple measures, including fidelity data, student outcomes (e.g. universal screening, progress monitoring, formative, and summative data), and capacity and scale up data.
* Installation: The DLT trains staff at the building level on the required data system components and graphic representation of data. Staff can generate student outcome data in a timely manner inclusive of instructional changes. The DLT uses a process for ensuring access to the data for a data dashboard. The DLT establishes a data dashboard to uniformly analyze data.
* Initial Implementation: The DLT monitors the effectiveness of the data collection process at the division and building level.
* Full Implementation: The DLT maintains a process to ensure fidelity of usage and evaluation of the effectiveness of the data systems.

# Evaluation Measure/Evidence:

DCA 14: DIT has access to data for VTSS

DCA 15: DIT has a process for using data for decision-making

DCA 19: DIT support BITs using data for decision making

Buildings are able to score a 2 on TFI: 1.12, 1.13, 1.14, 2.3, 3.9, 3.14

Buildings are able to fully implement A-TFI :1.6B, 1.12A

Other:

| **Action Items (include needed resources)** | **Who is responsible?** | **By when?** | **Notes/Comments** |
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# Feature 2.B Decision Making Process (Using Data-Informed Decision Making in a Problem-Solving Process)

Phase of Implementation (check one)

* Exploration: The DLT explores current and proposed methods for structured problem solving. The DLT adopts a clear process for data-informed decision making and a format for meetings with a focus on teaching and learning using integrated data sources.
* Installation: The adopted decision-making process includes actions to interrupt potential bias that may occur during decision making. The DLT provides learning and coaching to division and building level teams around the decision making process.
* Initial Implementation: A decision making process is used with fidelity and data are used as follows: fidelity data (to improve implementation), student outcome data (impact of VTSS on student outcomes), capacity data (to enhance organizational capacity supports).
* Full Implementation: The DLT analyzes fidelity and outcome data and adjusts implementation and professional learning/coaching based on the data. The DLT utilizes scale-up data to create implementation plans for schools based on stages of implementation.

# Evaluation Measure/Evidence:

DCA 15: DIT has a process for using data for decision making

DCA 19: DIT support BITs using data for decision making

DCA 22: DIT secures training on VTSS for all division/school personnel and stakeholders

DCA 23: DIT uses training effectiveness data

DCA 25: DIT uses coaching effectiveness data

Buildings are able to score a 2 on TFI: 1.13, 1.14, 2.11,2.12, 3.14, 3.15

Buildings are able to fully implement A-TFI 1.13

Other:

| **Action Items (include needed resources)** | **Who is responsible?** | **By when?** | **Notes/Comments** |
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# Feature 2.C Meeting Structures for Data-Informed Decision Making (Organizing the who, what, when, where and how to meet on the various types of data at both the division and building level)

Phase of Implementation (check one)

* Exploration: The DLT explores current and proposed structures for organizing meetings around data-informed decision making to include primary sources of data utilized within the meetings and proposed outcomes of meeting (i.e. examination of core instruction, matching student outcomes to instruction and/or intervention, etc.).
* Installation: The DLT provides a structure for meetings at both the division and building level inclusive of specific outcomes, accountability, communication, and alignment between meeting structures (i.e. outline of how/when teams refer students for consideration by the advanced tiers teams, etc.).
* Initial Implementation: The DLT uses and coaches the meeting structures and secures the differentiated plans and schedules for each building.
* Full Implementation: The DLT collaborates with the BIT to determine the fidelity and effectiveness of the meeting structures and provides professional learning/coaching as needed.

# Evaluation Measure/Evidence:

DCA 15: DIT has a process for using data for decision making

DCA 25: DIT uses coaching effectiveness dataBuildings are able to score a 2 on TFI: 1.13, 1.14, 2.10, 2.11, 2.12, 3.14, 3.15, 3.16

Buildings are able to fully implement A-TFI: 1.5,1.6,1.13. 2.11.3.15 Other

| **Action Items (include needed resources)** | **Who is responsible?** | **By when?** | **Notes/Comments** |
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