

Virginia Tiered Systems of Supports

Division Capacity Assessment (DCA): Action Planning

Step 1: For any item listed below a “2” consider actions that may be completed within the next 3 months.

Step 2: Define the action, “who” is responsible, when it will be accomplished, and the team/meeting when updates will be reviewed.

Step 3: Team should prioritize the areas or items that are most critical to improve – critical defined as most likely to improve fidelity, sustainability, and student outcomes.

| Scales and Drivers | Action | Who | When | Next Update |
|---|--------|-----|------|-------------|
| Organizational Leadership | | | | |
| Leadership (Items: 1, 2, 3, 7, 8, 9, 18, 19) | | | | |
| Facilitative Administration (Items: 4, 5, 6, 10, 11, 17) | | | | |
| Systems Intervention (Item: 12) | | | | |
| Competency | | | | |
| Selection (Items: 21, 22) | | | | |
| Training (Items: 23, 24) | | | | |
| Coaching (Items: 25, 26, 27) | | | | |
| Data System for Decision Making | | | | |
| Fidelity (Item: 13) | | | | |
| Decision Support Data System (Items: 14, 15, 16, 20) | | | | |

Adapted from Ward, C., St. Martin, K., Horner, R., Duda, M., Ingram-West, K., Tedesco, M., Putnam, D., Buenrostro, M., & Chaparro, E. (2015). District Capacity Assessment. National Implementation Research Network, University of North Carolina at Chapel Hill.